



## **Asian Law Alliance**

991 West Hedding Street Suite 202  
San Jose, California 95126-1248  
Tel (408) 287-9710 • Fax (408) 287-0864

### **Job Description**

**POSITION:** Law Clerk (hybrid)

**AGENCY DESCRIPTION:** The Asian Law Alliance (ALA) is a non-profit community law office that has provided legal services, community education and advocacy services since 1977 to the Asian and Pacific Islanders communities in Santa Clara County. Priority areas are immigration, housing, domestic violence, public benefits and civil rights.

**POSITION DESCRIPTION:** Law clerks will have the opportunity to participate in various aspects of ALA services, including initial client contact, fact investigation, legal research and writing, drafting of pleadings and discovery materials and trial and hearing preparation. Law clerks will also engage in case management on behalf of clients, and participate in community outreach and education.

**QUALIFICATIONS:** A demonstrated concern for the needs of Asian and Pacific Islander communities. A demonstrated concern for the needs of low-income people in general. Student must have completed at least one year of law school before starting the position. Bilingual skills in an Asian or Pacific Islander language highly desirable.

**MINIMUM WEEKS REQUIRED:** 10 weeks/full time (40 hours per week)

**COMPENSATION:** Qualified law students will be given a stipend of \$4,000 for the summer.

**To apply:** Send cover letter, resume and writing sample to:  
Nghì Huynh, Senior Staff Attorney  
[nhuynh@asianlawalliance.org](mailto:nhuynh@asianlawalliance.org)

*The Asian Law Alliance is an affirmative action, equal opportunity employer*